



Department of Medical Assistance Services  
600 East Broad Street, Suite 1300  
Richmond, Virginia 23219

[www.dmas.virginia.gov](http://www.dmas.virginia.gov)

# MEDICAID PROVIDER MANUAL UPDATE

TO: All providers of Nursing Home services participating in the Virginia Medical Assistance Program, Managed Care Organizations providing services to Virginia Medicaid recipients, and all holders of the *Nursing Home* Medicaid Provider Manual

FROM: Patrick W. Finnerty, Director  
Department of Medical Assistance Services (DMAS)

SUBJECT: Update to Second Edition of the *Nursing Home* Provider Manual – 2005 Medical Director's Fees, Management Fees, and DMAS Administrator/Owner Compensation Schedule

UPDATE: NH-01-04  
DATE: 12/17/2004

The purpose of this memorandum is to notify you of changes to your *Nursing Home* Provider Manual. The attached table shows the changes to the Provider Manual. Please download the new pages to insert in your manual and retain the attached table.

Appendix E has been revised to reflect the Medical Director's Fees, Management Fees, and the DMAS Administrator/Owner Compensation Schedule effective for cost reporting periods ending in calendar year 2005.

Please review these changes carefully.

## **HEALTH MAINTENANCE ORGANIZATIONS (HMOs)**

This memo does not apply to HMOs and is provided for your information only.

## **ADDITIONAL INFORMATION**

If you have questions concerning this memorandum, please call the Provider Reimbursement Division.

## **ELIGIBILITY AND CLAIMS STATUS INFORMATION**

DMAS offers a web-based Internet option to access information regarding Medicaid eligibility, claims status, check status, service limits, prior authorization, and pharmacy prescriber identification information. The website address to use to enroll for access to this system is <http://virginia.fhsc.com>. The MediCall voice response system will provide the same information and can be accessed by calling 800-884-9730 or 800-772-9996. Both options are available at no cost to the provider.

### **COPIES OF MANUALS**

DMAS publishes electronic and printable copies of its Provider Manuals and Medicaid Memoranda on the DMAS website at [www.dmas.virginia.gov](http://www.dmas.virginia.gov) (*please note the new DMAS website address*). Refer to the Provider Column to find Medicaid and SLH Provider Manuals or click on "Medicaid Memos to Providers" to view Medicaid Memoranda. The Internet is the most efficient means to receive and review current provider information. If you do not have access to the Internet, or would like a paper copy of a manual, you can order these by contacting Commonwealth-Martin at 804-780-0076. A fee will be charged for the printing and mailing of the manuals and manual updates requested.

### **"HELPLINE"**

The "HELPLINE" is available Monday through Friday from 8:30 a.m. to 4:30 p.m., except on state holidays, to answer questions. The "HELPLINE" numbers are:

1-804-786-6273	Richmond area and out-of-state long distance
1-800-552-8627	All other areas (in-state, toll-free long distance)

Please remember that the "HELPLINE" is for provider use only. Please have your Medicaid provider identification number available when you call.

Attachments: (1)

***NURSING HOME PROVIDER MANUAL***  
**REVISION CHART**  
**December 17, 2004**

**SUMMARY OF REVISIONS**

<b>MANUAL SECTION</b>	<b>MATERIAL REVISED</b>	<b>NEW PAGE NUMBER(S)</b>	<b>REVISED PAGE(S)</b>	<b>REVISION DATE</b>
Appendix E	Appendix E		Appendix E	12-17-04

**FILING INSTRUCTIONS**

<b>MANUAL SECTION</b>	<b>DISCARD</b>	<b>INSERT</b>	<b>OTHER INSTRUCTIONS</b>
Appendix E	Old Appendix E	New Appendix E	